



Heskin Pemberton's C of E VA Primary School

Withington Lane, Heskin, Chorley. PR7 5LU

Tel: 01257 451365

www.heskinpembertons.co.uk



19th March, 2020

Dear Parent,

COVID-19: Key Worker Children's Club

This letter is in response to the latest Government call for schools to help support our Key Workers in the coming weeks. We have been asked to explore the feasibility of providing childcare provision for the children of Key workers in order to alleviate the potential strain on the country's emergency and key services after the closure of schools next week.

Therefore, I am currently investigating the practicalities of setting up a **Key Worker Children's Club** for when people are at work **Monday to Friday**, with the club running between **8:30am** and **4:00pm**. Initially, the club would be based here at Heskin Pemberton's Primary School and, as suggested by the government yesterday, it would not function like a school but would be activity based provision in order to enable Key Workers to complete their vital roles during the current pandemic. There will be no cost for the provision (with the exception of dinners).

Provision in this club will also be provided for the children identified as vulnerable in today's directive from the government. There will be no need to apply for this provision as I will contact the parents of these children directly.

Providing such an important and unique service is a big responsibility for the staff at Heskin who will also be continuing to complete their usual administrative tasks, their teaching support for home learning, their Subject Leadership duties and ensuring that their own families remain well throughout the closure. With this in mind, **I would request that, if possible, this club should only be used by families who have no other alternative child care provision. Therefore we are looking at this club being made available for single parent Key Workers or dual parent Key Workers.** If there is an adult at home and they themselves are not a Key Worker then it would be better for these children to remain at home in order to reduce the number of children gathered in one place and negate any potential closures of this club due to an unnecessary strain on staffing ratios. In these exceptional circumstances, the club is designed to support Key Workers so that they can attend work when there is no other alternative childcare available.

This is an initial expression of interest so that I can ascertain the scale of need for this service. Therefore, I will confirm the details of the proposed provision as soon as I am in receipt of all of the various pieces of information. If you believe you are Key Worker, have a primary aged child and feel you may need this service, please complete the form overleaf, copy and paste it into an email and send it to myself at the following: head@heskinpembertons.lancs.sch.uk at your earliest possible convenience. If there are two key workers in your family then please complete the additional information at the bottom of the form. If access to the Key Worker Children's Club is not required then no further action need be taken. This provision is purely optional for all key Workers.

Please feel free to contact me or come into school if you require any additional information about this matter.

Many thanks,

Alan Brindle
Headteacher



Outstanding 2015





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COVID-19: Key Worker Children's Club

Primary Key Worker's Name	
Place of work/Occupation	
Line Manager Name Contact Number & Email	
Days of work. Please state the days you work This service would only be for the days when you are working.	
Name of Child(ren)& Year Group:	
Do they have any additional Needs? Please provide details	
Will they require a school dinner?	
Do they normally get a free school meal?	
GDPR - are you happy for information to be shared between 3 rd party e.g. NHS, CSC, Police, DfE, place of work.	
Contact email:	
Contact mobile:	

Secondary Key Worker's Name	
Place of work/Occupation	
Line Manager Name Contact Number & Email	
Days of work. Please state the days you work This service would only be for the days when you are working.	
GDPR - are you happy for information to be shared between 3 rd party e.g. NHS, CSC, Police, DfE, place of work.	



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